



Arrowstreet is an award-winning architecture, interiors, and experience design firm based in Boston, with over 60 years of expertise. We take a design-forward approach, focusing on sustainability to create thoughtful designs across our diverse portfolio to provide engaging, impactful experiences and spaces that bring people together. To view our portfolio, visit our website at www.arrowstreet.com

Position Summary

We are looking for an experienced Interior Designer who has worked in a variety of sectors; multifamily residential, adaptive use, hospitality, institutional, retail and F&B, and academic environments. In this role, you will have opportunities to collaborate on projects across our diverse portfolio. You will be part of a team that develops innovative solutions for our client's needs.

Key Responsibilities:

- Lead interior design projects from early concept through construction administration, translating program, brand and business goals into cohesive design solutions
- Develop space plans, test fits, finish palettes, FF&E selections and material specifications with a high level of technical and aesthetic rigor
- Produce and oversee high-quality design documentation, including drawing sets, details, schedules and coordination with architectural and engineering teams
- Serve as a primary point of contact for clients, consultants and vendors, guiding design decisions and presenting work clearly and confidently
- Coordinate with outside consultants and internal project team members across studios to ensure integrated and buildable design
- Manage internal project teams, including mentoring junior designers and reviewing work for quality, consistency and accuracy
- Participate in construction administration, including submittal and shop drawing review, site visits and resolution of design-related field issues
- Contribute to design culture and practice development through research, precedent studies, standards and continuous improvement of workflows
- Actively engage a network of product representatives, furniture dealers, and fabricators to research, vet, and introduce innovative materials, furnishings, and fabrication strategies into project work



Qualifications:

Education

- Bachelor's or Master's degree in Interior Design, Interior Architecture
- Knowledge of Building Codes and ADA Requirements
- NCIDQ accreditation, preferred
- LEED accreditation, preferred

Experience

- 7-10 years' interior design experience working across multiple sectors
- Strong design and technical background
- Strong verbal and written communication skills.
- Excellent time management and organizational skills
- Flexible and adaptable in handling multiple projects and deadlines
- Proficient in Revit, Bluebeam, Adobe Suite, MS Office, and other design software
- Deep knowledge of furniture, finishes, materials, color selections, and specifications
- Sustainability focused and knowledge in finish materials
- Highly motivated, self-starter and a team player

Why Arrowstreet Our culture is one of collaboration, creativity, and connection—and it's a key part of our success. We invest in our people, offering continuous learning opportunities, training, side-by-side coaching, and a formalized mentoring program to support your growth. We create a sense of community and belonging through in-person and virtual interactions, impromptu desk conversations, social gatherings, or volunteer events. We take time to connect, collaborate, and share ideas.

We hope you will consider joining us! We offer competitive salary, comprehensive benefits, and professional development compensation. The annual salary range for this position is \$115,000 to \$125,000, depending on qualifications and experience.

Ready to apply? Complete our online application on our careers page <https://www.arrowstreet.com/about/careers/> and submit your resume and portfolio (<10mb) when applying.

Arrowstreet is an Equal Employment Opportunity (EEO) employer. All qualified applicants will receive consideration for employment without regard to race, color, religion, sex, national origin, disability status, protected veteran status, gender identity, or any other characteristic protected by law.