Asset Management Analyst

Company

Linear Retail Properties is a leading acquirer, owner, developer, and operator of retail properties in New England with a focus on eastern Massachusetts, southern New Hampshire and eastern Rhode Island. Linear owns 74 retail properties including convenience-oriented strip shopping centers, specialty storefront retail in select downtown neighborhoods, smaller, well-located centers in dominant retail destination corridors, net leased single tenant retail properties and urban retail condos.

Responsibilities

The Asset Management Analyst will report to SVP - Asset Management and work closely with Linear Retail's asset management, leasing and portfolio management team members. The position will expose the Analyst to a full spectrum of duties within our professional real estate organization involving most facets of the company's operations. The position demands a dedicated, detail oriented, hard-working person with good people skills and the ability to prioritize, multi-task, work efficiently and enjoy a fast-paced, team-oriented environment. Candidate must be a self-starter with the ability, at times, to execute with limited guidance.

Specific Responsibilities will include:

- *Financial Modeling:* Create, maintain and prepare quarterly updates to ARGUS valuations and discounted cash flow models for all properties. Assist with other financial analyses using Excel.   Proficiency in Argus Enterprise and Excel is required.

- *Asset Management Support*: Assist the leasing and asset management teams needed on market and portfolio analyses; manage the annual property budget process; work closely with team members on the company's annual business plans; and assist in capital project budgeting and project management support

- *Leasing Support: Maintain Linear's property databases to track rent rolls, leasing activity, capital expenditures, tenant sales reporting, and lease comparables. Conduct existing tenant and lease prospect research including credit review, financial statement analysis and report on industry trends.*

- *Research and Special Projects*: Provide support to various Linear Retail team members as needed on special projects and process improvements. Conduct research on market trends, competitive properties and tenant performance. Creative, problem-solving and research skills required.

Qualifications

The Analyst position requires a minimum of a Bachelor's degree with study in Business, Real Estate, Accounting or Finance, plus at least three years of directly relevant real estate work experience.

An MBA degree or CPA designation would be a plus. Candidates must have working knowledge of real estate finance, solid analytical skills and the ability to communicate effectively. Experience with ARGUS is required. Proficiency in MRI is desirable.

Why Join Us?

At Linear Retail, you'll have the opportunity to gain broad exposure across multiple departments while working closely with senior leadership in a collaborative and growth-oriented environment. We value analytical thinkers who are eager to take ownership of their work and contribute to the success of our diverse retail portfolio. Our team fosters professional development, providing hands-on experience and career growth opportunities. We offer a competitive salary, benefits, and the chance to be part of a company that is continuously evolving and expanding in the retail real estate market.

All qualified applicants will receive consideration for employment without regard to race, color, religion, sex, national origin, disability, sexual orientation, gender identity, protected veteran status, or any other characteristic protected by law.