Arrowstreet is an award-winning architecture, interiors, and experience design firm based in Boston, with over 60 years of expertise. We take a design-forward approach, focusing on sustainability to create thoughtful designs across our diverse portfolio to provide engaging, impactful experiences, and spaces that bring people together.

We have an exciting opportunity for Project Architect/Project Manager. In this role you will own projects from concept through completion - guiding multidisciplinary teams, shaping design outcomes, and driving momentum to deliver exceptional work. We have a diverse portfolio and encourage you to visit our website www.arrowstreet.com to learn more about our firm and our award-winning projects!

Requirements

- Drive project execution: setting clear milestones, anticipating constraints, and keeping teams aligned to deliver high-quality work on schedule.
- Lead the project team on the development of innovative and efficient architectural designs that align with the client's needs, vision, and budget
- Evaluate team's skills and capabilities to assign and organize responsibilities, tasks to streamline processes and meet deadlines
- Provide guidance and feedback to project team members, to assist in their growth and ensure the design and technical standards are met
- Act as a central point of leadership between clients, consultants, and contractors—translating goals into coordinated, buildable solutions.
- Prepare and review design presentations, drawings, and specifications to ensure all architectural drawings and documents meet technical and quality standards.
- Coordinate with engineers to integrate all systems and materials effectively into the project. Ensure compliance with building codes, zoning regulations, and sustainability standards.
- Provides Technical and design support during construction administration and construction processes meet high standards of quality, safety, and performance.
- Identify and resolve issues or challenges that arise during the design and construction phases, including changes in scope or unforeseen technical challenges

Qualifications:

- Bachelor's or master's degree in architecture
- 10-15 years of professional experience; well-rounded in all aspects of a project including design, technical detailing and management
- Experience across multiple commercial real estate sectors including Multifamily, Hospitality and Mixed-Use
- Current Licensed Architect Preferred

- Collaborative workstyle with the ability to mentor, guide, and coach junior staff
- Strong time management skills, well organized and creative problem solver
- Ability to multitask and manage multiple priorities, sometimes with competing deadlines
- Proficiency in Revit with working knowledge of Adobe Creative Suite
- Excellent verbal and written communication skills
- Experience with wood construction is beneficial

Why Arrowstreet?

Our culture is one of collaboration, creativity, and connection—and it's a key part of our success. We invest in our people, offering continuous learning opportunities, training, side-by-side coaching, and a formalized mentoring program to support your growth.

We create a sense of community and belonging through in-person interactions, impromptu desk conversations, social gatherings, or volunteer events, we take time to connect, collaborate, and share ideas.

We hope you'll consider joining us!

Ready to apply
Complete our online application at Arrowstreet Careers and submit your resume and portfolio (<10mb.) We offer competitive salary, comprehensive benefits, and professional development compensation. The annual salary for this position is $100,000- $115,000, depending on qualifications and experience.

Arrowstreet is an Equal Employment Opportunity (EEO) employer. All qualified applicants will receive consideration for employment without regard to race, color, religion, sex, national origin, disability status, protected veteran status, gender identity, or any other characteristic protected by law.