**LIHTC Chief Operating Officer (Flexible Hybrid)**

**Washington, DC**

**REF13666R**

At Fannie Mae, futures are made. The inspiring work we do helps make a home a possibility for millions of homeowners and renters. Every day offers compelling opportunities to impact the future of the housing industry while being part of an inclusive team thriving in an energizing, flexible environment. Here, you will grow your career and help create access to fair, affordable housing finance.

In this compelling leadership position, you will lead efforts to oversee customer network development and customer support activities, as well as support customer engagement opportunities on the LIHTC (Low Income Housing Tax Credit Team) team. Additionally, you will be responsible for planning, directing, or coordinating operational activities and advancing strategic priorities for the team with the help of executives and staff managers.

**THE IMPACT YOU WILL MAKE**  
The LIHTC Chief Operating Officer role will offer you the flexibility to make each day your own, while working alongside people who care so that you can deliver on the following responsibilities:

* Support the development of partner relationships across business units and/or partner accounts and strive to do what's right for our stakeholders.
* Identify executives, managers, and team members to support business relationships.
* Provide direction to the LIHTC team to promote Fannie Mae's products and services to ensure people across the country have access to affordable financing opportunities.
* Collaborate in developing strategic direction for, and execution of operational activities.
* Manage and oversee work of employees aligned to the oversight of the data needs of the team, including our internal system of record (MRI).
* Monitor business unit performance. Track progress, allocate resources and workflow. Insure effective conflict resolution. Support internal and external stakeholder needs.
* Communicate direction and priorities for the team, providing coaching and development to direct reports as well as other team members. Participate in the performance management process. Provide for professional or technical growth through assignment, mentoring, or training.
* Coordinate with other key internal stakeholders, including Sponsor Surveillance, Legal and Risk to ensure compliance with all applicable policies and procedures.
* Provide strategic insight, subject matter expertise, best practices, and recommendations for teams across the organization.
* Oversee and prepare periodic and ad hoc reporting for internal and external stakeholders, including FHFA. Report to senior management on business unit's performance and activities.
* Provide LIHTC subject matter expertise, best practices, and recommendations to leadership.
* Support achievement of overall team goals and ensure team members have the resources needed to achieve them.
* Work with Chief Credit Officer and Enterprise Risk Management to develop and manage risk policies, standards and guidelines for the LIHTC business. Oversee quarterly reviews and annual business planning process.

**THE EXPERIENCE YOU BRING TO THE TEAM**  
  
**Minimum Required Experiences**

* 8 years of relevant experience in the multifamily business.
* LIHTC experience is required.
* Strong leadership skills to include leading teams, giving feedback, facilitating meetings, and coaching and mentoring.
* Proven experience efficiently managing critical projects and tight timelines. Adept at managing project plans, resources, and people to ensure successful project completion.
* Experience improving and overseeing operations to ensure operational excellence.
* Experience identifying and selecting strategic options and identifying resources to meet the defined objectives.
* Experience gathering accurate information to explain concepts and answer critical questions.
* Strong verbal, written and presentation communication skills. Skilled in presenting information and/or ideas to an audience in a way that is engaging and easy to understand.
* Skilled in Microsoft Excel and PowerPoint.

**Desired Experiences**

* Bachelor’s degree or equivalent; master’s degree preferred.
* Skilled in documentation and database reporting for the purposes of analysis and decision-making with the use of relevant software.
* Prior people management experience is strongly preferred.
* Experience helping an organization to plan and manage change in an effort to meet strategic objectives.
* Experience with risk assessment and risk management including evaluating and designing controls, conducting impact assessments, identifying control gaps, remediating risk, etc.

**Please apply online at https://smrtr.io/pnGf2**

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Fannie Mae is a flexible hybrid company. We embrace flexibility for our employees to work where they choose, while also providing office space for in-person work if desired. At times, business need may call for on-site collaboration, which means proximity within a reasonable commute to your designated office location is preferred unless job is noted as open to remote.

Fannie Mae is an Equal Opportunity Employer, which means we are committed to fostering a diverse and inclusive workplace. All qualified applicants will receive consideration for employment without regard to race, religion, national origin, gender, gender identity, sexual orientation, personal appearance, protected veteran status, disability, age, or other legally protected status. For individuals with disabilities who would like to request an accommodation in the application process, email us at careers\_mailbox@fanniemae.com.