

The Hunneman Research Department is in search of a Senior Research Analyst to join our innovative team in Downtown Boston.

In this role, the Senior Research Analyst will provide research and analysis support to all service lines as well as assist in the production and delivery of all research materials.

Essential duties and responsibilities will include the following:

- Supports Research Director by assisting in the day to day operations including data collection and maintenance.
- Provides research support for pitches, presentations, internal meetings and client consultations.
- Analyzes market trends/economic conditions and incorporate findings into presentations, reports and other research materials.
- Performs regular maintenance and updates to property databases by conducting telephone surveys, research forums, broker meetings, etc.
- Assist in production and maintenance of Research Department's topline research book; the Boston Market Overview.
- Responds to ad hoc internal and external client requests for data, graphs, commentary, etc.
- Assists in training staff, management, and sales professionals in the use of research tools and resources.
- Produces interactive maps, websites, reports, and presentations that bring research content and real estate data to life.
- Utilizes tools and software to create efficiencies processes for the Research and Brokerage departments.
- May be responsible for writing regular quarterly reports, blog posts, and other written materials.

Desired Qualifications

- Bachelor's Degree in a related field; preferably in Economics, Real Estate, Finance or Geography.
- 2-3 years of related experience preferred
- Outstanding written and oral communication skills and the ability to work independently as well as collaboratively.
- Strong organizational, analytic, and quantitative skills.
- Ability to prioritize multiple assignments and work with limited supervision.
- Proficient with Microsoft Office Suite and comfort with analysis and visualization tools (such as Excel, PowerPoint, PowerBI).
- Experience with GIS mapping programs or coding (such as Stata, Python, SQL) would be very helpful.
- A desire to work in a fast-paced, fun environment.

For consideration, please submit your resume to Liz Berthelette at lberthelette@hunnemanre.com