



DEPUTY CHIEF LEGAL COUNSEL, COMMERCIAL, REAL ESTATE, AND INFRASTRUCTURE

Department: Legal
Unit: 5040
Level: 11, Exempt

Supervisor Title: Chief Legal Counsel
Supervises: Staff as Assigned

Purpose: Serves as a senior member of the legal leadership team, providing strategic in-house legal counsel across the organization to ensure compliance with Massport's policies, procedures and applicable law. Supports the Chief Legal Counsel in the day-to-day management of Massport's Legal Department, including multiple transactional practice areas such as complex development projects, commercial contracting and real estate transactions, risk allocation, leasing, construction and procurement. Demonstrates the ability to manage multiple priorities in a fast-paced, evolving environment.

ESSENTIAL RESPONSIBILITIES OF THE JOB:

Leadership & Management

- Serves as a key member of the leadership team and oversees administrative matters relating to attorneys and legal professionals within the Legal Department.
- Supervises assigned legal staff, ensuring effective distribution and monitoring of work assignments to deliver timely, high quality legal services to the Authority's business and operational units.
- Acts on behalf of the Chief Legal Counsel when required.
- Mentors and develops attorneys and legal staff within assigned teams, fostering a collaborative, solutions-oriented environment that balances risk mitigation with operational objectives.
- Implements best practices for risk allocation, contracting and procurement.

Advisory & Transactional Support

- Provides strategic legal counsel to senior leadership on complex issues and partners with cross-functional teams across the Authority to support operational and business objectives.
- Offers legal review and negotiation guidance on high-impact contracts, transactions, and strategic projects.

- Advises Massport staff on a broad range of legal matters, including strategic planning, professional services agreements, and other transactional issues.
- Oversees outside counsel to ensure effective representation and collaborates with internal stakeholders to establish sound corporate governance and business parameters during negotiations.

Real Estate & Leasing

- Oversees legal matters related to commercial real estate and aviation leasing, including development activities and long-term ground leases, as directed by the Chief Legal Counsel.
- Coordinates legal services for Massport real estate projects and serves as the primary point of contact for related matters.
- Negotiates and drafts, or supervises the negotiation and drafting of, complex legal documents such as development agreements, office and terminal leases, ground leases, contracts, interagency memoranda of understanding, concession agreements, easements, operating agreements, licenses, and consulting agreements.
- Prepares and oversees drafting of Board resolutions and supporting materials for assigned agenda items, ensuring accuracy, compliance, and timely delivery.

JOB REQUIREMENTS AND QUALIFICATIONS:

EDUCATION

- J.D. required.
- Demonstrated knowledge and skills in legal analysis, document drafting, negotiations and administrative, regulatory and constitutional law required.

EXPERIENCE

- Approximately 12+ years of complex transactional experience, including experience in commercial leasing, real estate development, construction projects, procurement, contracting, finance, environmental matters, and business law in a corporation, public agency or law firm setting with knowledge and skill in complex legal and public policy.

UNIQUE EXPERTISE/CERTIFICATION/REGISTRATIONS:

- Membership in Massachusetts Bar.
- Ability to pass a Massport controlled substances test and security background checks.

WORK SCHEDULE

- Ability to work a 37.5-hour workweek. Ability to work additional hours as necessary as workload demands.

- This position is based at Massport's Logan Office Center and requires in-person presence to meet the dynamic needs of the Chief Legal Counsel's schedule; flexibility is essential.
- Ability to travel locally, nationally, and internationally as required for stakeholder engagement, conferences, or industry forums.